

Al-Anon Suffolk Information Service
Board Meeting
Treasurer's Report

	2024	2023
Brief Summary of Finances for:	<u>February</u>	<u>February</u>
1. Reconciled bank balance prior month end	\$ 14,112.70	\$ 10,205.68
2. Total Inflows in current month	313.63	301.75
3. Total Outflows in current month	<u>(2,075.90)</u>	<u>(201.60)</u>
4. Reconciled bank balance at current month end	\$ 12,350.43	\$ 10,305.83
5. Less Ample Reserve & Restricted Donations	<u>(7,299.00)</u>	<u>(5,000.00)</u>
6. Cash Available to Spend at February 29/28,	<u><u>\$ 5,051.43</u></u>	<u><u>\$ 5,305.83</u></u>

Notes for above:

2.1 General Contributions received were \$ 260, half the average projected monthly Contributions of \$550. The Quarterly Pass the Basket Contributions are lagging significantly too.

2.2 This includes Restricted Donation of \$42 received for Alateen Literature

3.1 Public & Inst Speaking expenditures included stocking of literature for distribution expected to last through the end of April. Printing expense for 'business cards' with QR code is also expected to cover need through the next quarter.

A Literature order including another case of the new reader was also processed with that book expected to have strong demand through the year.

5. Restricted Donations includes the total \$2,299 received to date for Alateen projects and activities; as expenditures are made and identified by the Alateen Coordinator, this amount will change. The Libraries Project Literature was ordered in March.

Observations:

A. Board Members are urged to be timely with submitting reimbursement requests; sending them within the same month as much as possible. This allows us to have more accurate reporting on a monthly basis and especially to enable better cash management.

B. We can all also help the contribution stream by encouraging the groups at meetings we attend to respond to the 2024 Appeal on a regular basis.

Respectfully submitted by Barbara B., Treasurer through 12/31/2026

Itemized Categories Monthly - Feb 2024						
Inflows/Income						\$ 313.63
<u>Date</u>	<u>Description</u>	<u>Source</u>	<u>Group #</u>	<u>District</u>	<u>Amount</u>	
	<u>Contribution:Group</u>					260.00
2/21/2024	Setauket Serenity Break AFG	Online	30532476	2	5.00	
2/25/2024	Hampton Adult Children AFG	Online	9785	1	20.00	
2/1/2024	Listen & Learn AFG, Deer Park	Mail	43089	5	15.00	
2/1/2024	Thursday Night Adult Children AFG	Mail	43088	5	15.00	
2/1/2024	Friday AM AFG, Blue Point	Mail	9602	3	40.00	
2/1/2024	Day By Day AFG, West Islip	Mail	10398	5	50.00	
2/12/2024	Courage to Change, East Northport	Mail	30552312	4	15.00	
2/12/2024	Westhampton Beach AFG	Mail	10394	1	75.00	
2/29/2024	Women In Peace Tues Zoom	Mail	30644142	3	25.00	
	<u>Contribution:QtrlyMtgCollection</u>					15.00
2/21/2024	East Moriches AFG	Online	43895	3	10.00	
2/22/2024	Patchogue Monday AM AFG	Online	9716	3	5.00	
	<u>Contribution:Restricted**</u>					42.00
2/13/2024	Monica W	Online			42.00	
	<u>Interest</u>					0.52
2/29/2024	TD Bank				0.52	
	<u>SQ Service Fee</u>					(3.89)
2/13/2024	Monica W	SQ Service Fee			(1.52)	
2/21/2024	East Moriches AFG	SQ Service Fee			(0.59)	
2/21/2024	Setauket Serenity Break AFG	SQ Service Fee			(0.45)	
2/22/2024	Patchogue Monday AM AFG	SQ Service Fee			(0.45)	
2/25/2024	Hampton Adult Children AFG	SQ Service Fee			(0.88)	

<u>Outflows/Expenses</u>					<u>\$(2,075.90)</u>
<u>Date</u>	<u>Description</u>	<u>Budget Line</u>		<u>Amount</u>	
	<u>Donations Made</u>				(322.00)
2/2/2024	NY South Assembly	Contribution to NYSAA		(161.00)	
2/13/2024	Afg Inc 757 563 1600 * Va	Contribution to AFG		(161.00)	
	<u>Literature</u>				(965.60)
2/2/2024	Afg Inc	Public & Institutional Speakers		(110.90)	
2/5/2024	Afg Inc***	Public & Institutional Speakers		(616.00)	
2/9/2024	Barbara Byrne	Public & Institutional Speakers		(238.70)	
	<u>Literature Order</u>				(497.20)
2/20/2024	Steven Wolmer	Literature		(497.20)	
	<u>Mileage</u>				(76.32)
2/21/2024	Kathy Stalter	PO Box Coordinator		(15.12)	
2/23/2024	Judy Fairbanks	Public & Institutional Speakers		(61.20)	
	<u>Postage</u>				(2.97)
2/21/2024	Kathy Stalter	PO Box Coordinator		(2.97)	
	<u>Printing</u>				(123.82)
2/23/2024	Judy Fairbanks	Public & Institutional Speakers		(123.82)	
	<u>Telephone</u>				(87.99)
2/16/2024	Verizon	Telephone Service		(87.99)	
Net Inflow(Outflow) for the month					<u>\$(1,762.27)</u>
Footnotes					
**	Earmarked for Alateen				
***	Net charge due to reducing order size before shipping				

1	2024 ASIS Budget Progress	Authorized Budget	Activity YTD	January	February
2					
3	PROJECTED VS. ACTUAL BUDGET INCOME				
4	Contributions Mail	4,092.00	698	438	260
5	Online	2,508.00	280	280	-
6	Contributions Subtotal	6,600.00	978	718	260
7	Literature donations at events	900.00	15	15	-
8	Alateen earmark	96.80	2,202	2,160	42
9	Discretionary earmark (Dist. 4 & 5)	1,117.00	-	-	-
10	Quarterly meeting collection	360.00	20	5	15
11	Bank Interest	4.00	2	1	1
12	Square Processing Fees	-	(14)	(10)	(4)
13	CREDITS TOTAL w/o hugs	9,077.80	3,202	2,888	314
14	Hugs, Hope & Healing (2019 Hugs Model)				
27	CREDITS TOTAL w/ hugs	11,767.80	3,202	2,888	314
28	PROJECTED VS. ACTUAL BUDGET EXPENSES				
29	1-CHAIR				
30	Rent, 11 months	(100.00)	-	-	-
31	Supplies	(56.10)	-	-	-
32	Discretionary earmark (Dist. 4 & 5)	(1,117.00)	-	-	-
33	Zoom Pro Account	(159.90)	-	-	-
34	subtotal	(1,433.00)	-	-	-
35	2-VICE CHAIR				
36		-	-	-	-
37	subtotal	-	-	-	-
38	3-TELEPHONE SERVICE				
39	Verizon, monthly	(1,200.00)	(176)	(88)	(88)
40	Supplies	(66.00)	-	-	-
41	Postage	(11.00)	-	-	-
42	subtotal	(1,277.00)	(176)	(88)	(88)
43	4-SPEAKER EXCHANGE (Virtual)				
44		-	-	-	-
45	subtotal	-	-	-	-
46	5-WEBSITE				
47	Hosting (Prepaid thru June 30, 2026)	-	-	-	-
48	Bank fee for international transaction	-	-	-	-
49	subtotal	-	-	-	-
50	6-P.O. BOX				
51	P.O. Box Rental Farmingville 12 months	(200.00)	-	-	-
52	P.O. Box Fees & Reimbursements	-	-	-	-
53	Mileage	(50.00)	(40)	(25)	(15)
54	Postage & Supplies /	(40.00)	(22)	(19)	(3)
55	subtotal	(290.00)	(62)	(44)	(18)

1	2024 ASIS Budget Progress	Authorized Budget	Activity YTD	January	February
2					
56	7-ALATEEN				
57	Libraries Project		-	-	-
58	Literature	(1,830.00)	-	-	-
59	Alateen earmark	(96.80)	-	-	-
60	Mileage	(70.00)	-	-	-
61	Postage & Supplies	(20.00)	-	-	-
62	Printing	(300.00)	-	-	-
63	subtotal	(2,316.80)	-	-	-
64	8-CORRESPONDING SECRETARY				
65	Supplies	(100.00)	-	-	-
66	subtotal	(100.00)	-	-	-
67	9-LIAISON TO AA				
68	Mileage	(100.00)	-	-	-
69	Copies	(50.00)	-	-	-
70	Insurance (Traditions Workshops)	(125.00)	-	-	-
71	Rent (Traditions Workshops)	(50.00)	-	-	-
72	Unity Breakfast Tickets for Board Service Positions/Speakers	(376.00)	-	-	-
73	EACYPAA Scholarships	(300.00)	-	-	-
74	Miscellaneous		(25)	(25)	
75	subtotal	(1,001.00)	(25)	(25)	-
76	10-LIAISON TO NASSAU (ALISON)				
77	Mileage	(25.00)	-	-	-
78	subtotal	(25.00)	-	-	-
79	11-PUBLIC OUTREACH				
80	Literature	(660.00)	-	-	-
81	Expenses	-	(52)	(52)	-
82	Mileage	(40.00)	-	-	-
83	subtotal	(700.00)	(52)	(52)	-
84					

1	2024 ASIS Budget Progress	Authorized Budget	Activity YTD	January	February
2					
85	12-PUBLIC & INSTITUTIONAL OUTREACH				
86	Literature	(1,540.00)	(966)	-	(966)
87	Printing	(200.00)	(124)	-	(124)
88	Mileage	(350.00)	(61)	-	(61)
89	subtotal	(2,090.00)	(1,151)	-	(1,151)
90	13-RECORDING SECRETARY				
91	Supplies	-	-	-	-
92	subtotal	-	-	-	-
93	14-LITERATURE				
94	Books	(1,200.00)	(497)	-	(497)
95	Expenses	(60.00)	-	-	-
96	subtotal	(1,260.00)	(497)	-	(497)
97	15-TREASURER				
98	Postage	(60.00)	(14)	(14)	-
99	Supplies	(75.00)	-	-	-
100	Mileage	(30.00)	-	-	-
101	subtotal	(165.00)	(14)	(14)	-
102	16-MEETINGS LIST				
103	Mileage	-	-	-	-
104	Miscellaneous	-	-	-	-
105	subtotal	-	-	-	-
106	17-ASIS NEWSLETTER (UNFILLED)				
107					
108	18-LIAISON TO NY SOUTH ASSEMBLY (UNFILLED)				
109	Mileage	(60.00)	-	-	-
110	subtotal	(60.00)	-	-	-
111	19-DIGITAL SERVICES Coordinator				
112	Equipment	(450.00)	-	-	-
113	subtotal	(450.00)	-	-	-
114	20-CHOICES CHAIR (UNFILLED)				
115	21-ARCHIVES (UNFILLED)				
116	22-CONTRIBUTION TO AFG INC. (2.5% Available Cash per Quarter)	(300.00)	(161)	-	(161)
117	23-CONTRIBUTION TO NY SOUTH ASSEMBLY (% as above)	(300.00)	(161)	-	(161)
118					
119	24-MISCELLANEOUS	-	-	-	-
120					
121	25-ASIS PROJECTED VS. ACTUAL EXPENSES	(11,767.80)	(2,298)	(222)	(2,076)
122	26-NET: CREDIT (DEBIT)	-	904	2,666	(1,762)
123			YTD	January	February
124					



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STATEMENT OF ACCOUNT

AL-ANON SUFFOLK INFORMATION SERVICE
PO BOX 87
MEDFORD NY 11760

Page: 1 of 4
Statement Period: Feb 01 2024-Feb 29 2024
Cust Ref #: 7927434121-718-E-***
Primary Account #: 792-7434121

TD Business Interest Checking

AL-ANON SUFFOLK INFORMATION SERVICE

Account # 792-7434121

ACCOUNT SUMMARY

Table with 2 columns: Description and Amount. Rows include Statement Balance as of 02/01 (14,137.70), Plus 11 Deposits and Other Credits (886.01), Plus Interest Paid (0.52), Less 8 Checks and Other Debits (1,991.58), and Statement Balance as of 02/29 (13,032.65).

Summary table with 2 columns: Description and Amount. Row: Grace Period OD/NSF Refund \$0.00.

ACCOUNT ACTIVITY

Transactions by Date

Main transaction table with columns: DATE, DESCRIPTION, DEBIT, CREDIT, BALANCE. Includes transactions from 02/01 to 02/14 such as SBB MDEPOSIT, DBCRD PUR AP, and DEBIT CARD CREDIT.

Call 1-800-937-2000 for 24-hour Bank-by-Phone services or connect to www.tdbank.com



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STATEMENT OF ACCOUNT

AL-ANON SUFFOLK INFORMATION SERVICE

Page: 3 of 4
Statement Period: Feb 01 2024-Feb 29 2024
Cust Ref #: 7927434121-718-E-***
Primary Account #: 792-7434121

ACCOUNT ACTIVITY

Transactions by Date (continued)

DATE	DESCRIPTION	DEBIT	CREDIT	BALANCE
02/20	ELECTRONIC PMT-WEB, VERIZON PAYMENTREC 8503811820001	87.99		12,987.59
02/23	CCD DEPOSIT, SQUARE INC 240223P2 L211482031806		18.51	13,006.10
02/26	CCD DEPOSIT, SQUARE INC 240226P2 L211482203420		19.12	13,025.22
02/26	TDBANK BILL PAY CHECK, KATHY STALTER CHECK# 995030	18.09		13,007.13
02/29	SBB MDEPOSIT		25.00	13,032.13
02/29	INTEREST PAID		0.52	13,032.65

Checks Paid

No. Checks: 1

*Indicates break in serial sequence or check processed electronically and listed under Electronic Payments

DATE	SERIAL NO.	AMOUNT
02/01	838	25.00

INTEREST SUMMARY

Beginning Interest Rate	0.05%
Number of days in this Statement Period	29
Interest Earned this Statement Period	0.52
Annual Percentage Yield Earned	0.05%
Interest Paid Year to date	1.06

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How to Balance your Account

Begin by adjusting your account register as follows:

- Subtract any services charges shown on this statement.
- Subtract any automatic payments, transfers or other electronic withdrawals not previously recorded.
- Add any interest earned if you have an interest-bearing account.
- Add any automatic deposit or overdraft line of credit.
- Review all withdrawals shown on this statement and check them off in your account register.
- Follow instructions 2-5 to verify your ending account balance.

1. Your ending balance shown on this statement is:
2. List below the amount of deposits or credit transfers which do not appear on this statement. Total the deposits and enter on Line 2.
3. Subtotal by adding lines 1 and 2.
4. List below the total amount of withdrawals that do not appear on this statement. Total the withdrawals and enter on Line 4.
5. Subtract Line 4 from 3. This adjusted balance should equal your account balance.

1	Ending Balance	13,032.65
2	Total Deposits	+
3	Sub Total	
4	Total Withdrawals	682.22
5	Adjusted Balance	\$ 12,350.43

2	DEPOSITS NOT ON STATEMENT	DOLLARS	CENTS
	Total Deposits		

4	WITHDRAWALS NOT ON STATEMENT	DOLLARS	CENTS
	Total Withdrawals		

WITHDRAWALS NOT ON STATEMENT	DOLLARS	CENTS
CK# 995031 Steve W	497	20
CK# 995033	185	02
Total Withdrawals	682	22

FOR CONSUMER ACCOUNTS ONLY — IN CASE OF ERRORS OR QUESTIONS ABOUT YOUR ELECTRONIC FUNDS TRANSFERS:

If you need information about an electronic fund transfer or if you believe there is an error on your bank statement or receipt relating to an electronic fund transfer, telephone the bank immediately at the phone number listed on the front of your statement or write to:

TD Bank, N.A., Deposit Operations Dept, P.O. Box 1377, Lewiston, Maine 04243-1377

We must hear from you no later than sixty (60) calendar days after we sent you the first statement upon which the error or problem first appeared. When contacting the Bank, please explain as clearly as you can why you believe there is an error or why more information is needed. Please include:

- Your name and account number.
- A description of the error or transaction you are unsure about.
- The dollar amount and date of the suspected error.

When making a verbal inquiry, the Bank may ask that you send us your complaint in writing within ten (10) business days after the first telephone call.

We will investigate your complaint and will correct any error promptly. If we take more than ten (10) business days to do this, we will credit your account for the amount you think is in error, so that you have the use of the money during the time it takes to complete our investigation.

INTEREST NOTICE

Total interest credited by the Bank to you this year will be reported by the Bank to the Internal Revenue Service and State tax authorities. The amount to be reported will be reported separately to you by the Bank.

FOR CONSUMER LOAN ACCOUNTS ONLY — BILLING RIGHTS SUMMARY

In case of Errors or Questions About Your Bill:

If you think your bill is wrong, or if you need more information about a transaction on your bill, write us at P.O. Box 1377, Lewiston, Maine 04243-1377 as soon as possible. We must hear from you no later than sixty (60) days after we sent you the FIRST bill on which the error or problem appeared. You can telephone us, but doing so will not preserve your rights. In your letter, give us the following information:

- Your name and account number.
- The dollar amount of the suspected error.
- Describe the error and explain, if you can, why you believe there is an error. If you need more information, describe the item you are unsure about.

You do not have to pay any amount in question while we are investigating, but you are still obligated to pay the parts of your bill that are not in question. While we investigate your question, we cannot report you as delinquent or take any action to collect the amount you question.

FINANCE CHARGES: Although the Bank uses the Daily Balance method to calculate the finance charge on your Moneyline/Overdraft Protection account (the term "ODP" or "OD" refers to Overdraft Protection), the Bank discloses the Average Daily Balance on the periodic statement as an easier method for you to calculate the finance charge. The finance charge begins to accrue on the date advances and other debts are posted to your account and will continue until the balance has been paid in full. To compute the finance charge, multiply the Average Daily Balance times the Days in Period times the Daily Periodic Rate (as listed in the Account Summary section on the front of the statement). The Average Daily Balance is calculated by adding the balance for each day of the billing cycle, then dividing the total balance by the number of Days in the Billing Cycle. The daily balance is the balance for the day after advances have been added and payments or credits have been subtracted plus or minus any other adjustments that might have occurred that day. There is no grace period during which no finance charge accrues. Finance charge adjustments are included in your total finance charge.

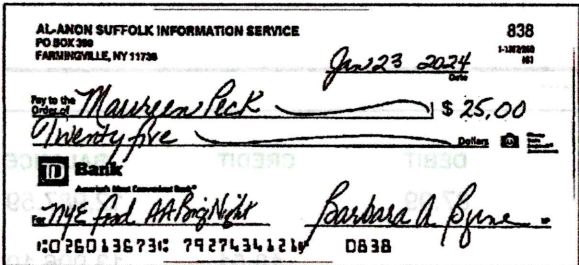


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STATEMENT OF ACCOUNT

AL-ANON SUFFOLK INFORMATION SERVICE

Page: 4 of 4
Statement Period: Feb 01 2024-Feb 29 2024
Cust Ref #: 7927434121-718-E-***
Primary Account #: 792-7434121



#838 02/01 \$25.00

13,032.13	19.13	
13,032.13	18.09	
13,032.13	25.00	
13,032.13	0.22	

DATE	SERIAL NO.	AMOUNT
02/01	838	25.00

INTEREST SUMMARY

Beginning Interest Rate	0.08%
Number of days in this Statement Period	29
Interest Earned this Statement Period	0.52
Annual Percentage Yield Earned	0.08%
Interest Paid Year to date	0.08