

Al-Anon Suffolk Information Service		
Board Meeting		
<u>Treasurer's Report 2024</u>		
	2024	2023
Brief Summary of Finances for:	<u>April</u>	<u>April</u>
1. Reconciled bank balance prior month end	\$ 10,455.39	\$ 10,323.55
2. Total Inflows in current month	975.71	858.82
3. Total Outflows in current month	(683.91)	(1,142.18)
Net Inflow(Outflow) for the month	291.80	(283.36)
4. Reconciled bank balance at current month end	\$ 10,747.19	\$ 10,040.19
5. Less Ample Reserve & Restricted Donations	(5,279.00)	(5,000.00)
6. Cash Available to Spend at April 30,	\$ 5,468.19	\$ 5,040.19
Notes for above:		
2. There was an uptick in group contributions reflecting the prevalent practice of groups to send in donations at the start of calendar quarters.		
5. Ample Reserve is \$5,000 and Restricted Donations for Alateen are \$279.		
Observations:		
The Treasurer Report is not yet available on the ASIS website. I would like to have discussion on making these available in a read-only format online and perhaps in hard copy on a quarterly basis.		
ASIS Activities that are operating from funds generated by the event and only remitting net proceeds are not in line with the ASIS Guidelines for Board Budgets and Finances. I would like to have discussion on this topic.		
Respectfully submitted by Barbara B., Treasurer 2024 - 2026		



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STATEMENT OF ACCOUNT

AL-ANON SUFFOLK INFORMATION SERVICE
PO BOX 87
MEDFORD NY 11760

Page: 1 of 6
Statement Period: Apr 01 2024-Apr 30 2024
Cust Ref #: 7927434121-718-E-***
Primary Account #: 792-7434121

TD Business Interest Checking

AL-ANON SUFFOLK INFORMATION SERVICE

Account # 792-7434121

ACCOUNT SUMMARY

Table with 2 columns: Description and Amount. Rows include Statement Balance as of 04/01 (10,551.35), Plus 16 Deposits and Other Credits (975.27), Plus Interest Paid (0.44), Less 14 Checks and Other Debits (689.87), and Statement Balance as of 04/30 (10,837.19).

Summary table with 3 columns: Description, Total for this cycle, and Total Year to Date. Row: Grace Period OD/NSF Refund, \$0.00, \$0.00.

ACCOUNT ACTIVITY

Transactions by Date

Table with 5 columns: DATE, DESCRIPTION, DEBIT, CREDIT, BALANCE. Lists transactions from 04/02 to 04/17, including TDBANK BILL PAY CHECK, CCD DEPOSIT, SBB MDEPOSIT, and DBCRD PUR AP.

Call 1-800-937-2000 for 24-hour Bank-by-Phone services or connect to www.tdbank.com

How to Balance your Account

Begin by adjusting your account register as follows:

- Subtract any services charges shown on this statement.
- Subtract any automatic payments, transfers or other electronic withdrawals not previously recorded.
- Add any interest earned if you have an interest-bearing account.
- Add any automatic deposit or overdraft line of credit.
- Review all withdrawals shown on this statement and check them off in your account register.
- Follow instructions 2-5 to verify your ending account balance.

Your ending balance shown on this statement is:

List below the amount of deposits or credit transfers which do not appear on this statement. Total the deposits and enter on Line 2.

Subtotal by adding lines 1 and 2.

List below the total amount of withdrawals that do not appear on this statement. Total the withdrawals and enter on Line 4.

Subtract Line 4 from 3. This adjusted balance should equal your account balance.

Ending Balance	10,837.19
Total Deposits	+
Sub Total	
Total Withdrawals	90. —
Adjusted Balance	<u>10,747.19</u>

DEPOSITS NOT ON STATEMENT	DOLLARS	CENTS
Total Deposits		

WITHDRAWALS NOT ON STATEMENT	DOLLARS	CENTS
Total Withdrawals		

WITHDRAWALS NOT ON STATEMENT	DOLLARS	CENTS
E. Bennett	90	—
TDBillpay		
Total Withdrawals		

HOW TO REPORT AN ERROR ON YOUR STATEMENT

If you need information about an electronic fund transfer or if you believe there is an error on your bank statement or receipt relating to an electronic fund transfer, telephone the bank immediately at the phone number listed on the front of your statement or write to:

TD Bank, N.A., Deposit Operations Dept, P.O. Box 1377, Lewiston, Maine 04243-1377

We must hear from you no later than sixty (60) calendar days after we sent you the first statement upon which the error or problem first appeared. When contacting the Bank, please explain as clearly as you can why you believe there is an error or why more information is needed. Please include:

- Your name and account number.
- A description of the error or transaction you are unsure about.
- The dollar amount and date of the suspected error.

When making a verbal inquiry, the Bank may ask that you send us your complaint in writing within ten (10) business days after the first telephone call.

We will investigate your complaint and will correct any error promptly. If we take more than ten (10) business days to do this, we will credit your account for the amount you think is in error, so that you have the use of the money during the time it takes to complete our investigation.

IMPORTANT NOTICE

Total interest credited by the Bank to you this year will be reported by the Bank to the Internal Revenue Service and State tax authorities. The amount to be reported will be reported separately to you by the Bank.

HOW TO REPORT AN ERROR ON YOUR STATEMENT

In case of Errors or Questions About Your Bill:

If you think your bill is wrong, or if you need more information about a transaction on your bill, write us at P.O. Box 1377, Lewiston, Maine 04243-1377 as soon as possible. We must hear from you no later than sixty (60) days after we sent you the FIRST bill on which the error or problem appeared. You can telephone us, but doing so will not preserve your rights. In your letter, give us the following information:

- Your name and account number.
- The dollar amount of the suspected error.
- Describe the error and explain, if you can, why you believe there is an error. If you need more information, describe the item you are unsure about.

You do not have to pay any amount in question while we are investigating, but you are still obligated to pay the parts of your bill that are not in question. While we investigate your question, we cannot report you as delinquent or take any action to collect the amount you question.

FINANCE CHARGES: Although the Bank uses the Daily Balance method to calculate the finance charge on your Moneyline/Overdraft Protection account (the term "ODP" or "OD" refers to Overdraft Protection), the Bank discloses the Average Daily Balance on the periodic statement as an easier method for you to calculate the finance charge. The finance charge begins to accrue on the date advances and other debits are posted to your account and will continue until the balance has been paid in full. To compute the finance charge, multiply the Average Daily Balance times the Days in Period times the Daily Periodic Rate (as listed in the Account Summary section on the front of the statement). The Average Daily Balance is calculated by adding the balance for each day of the billing cycle, then dividing the total balance by the number of Days in the Billing Cycle. The daily balance is the balance for the day after advances have been added and payments or credits have been subtracted plus or minus any other adjustments that might have occurred that day. There is no grace period during which no finance charge accrues. Finance charge adjustments are included in your total finance charge.



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STATEMENT OF ACCOUNT

AL-ANON SUFFOLK INFORMATION SERVICE

AL-ANON SUFFOLK INFORMATION SERVICE

Page: 3 of 6
Statement Period: Apr 01 2024-Apr 30 2024
Cust Ref #: 7927434121-718-E-***
Primary Account #: 792-7434121

ACCOUNT ACTIVITY

Transactions by Date (continued)

Table with columns: DATE, DESCRIPTION, DEBIT, CREDIT, BALANCE. Includes transactions like CCD DEPOSIT, SBB MDEPOSIT, and DBCRD PUR AP.

Checks Paid

No. Checks: 3

*Indicates break in serial sequence or check processed electronically and listed under Electronic Payments

Table with columns: DATE, SERIAL NO., AMOUNT, DATE, SERIAL NO., AMOUNT. Shows checks for 04/30 and 04/22.

Call 1-800-937-2000 for 24-hour Bank-by-Phone services or connect to www.tdbank.com



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STATEMENT OF ACCOUNT

AL-ANON SUFFOLK INFORMATION SERVICE

Page: 4 of 6
Statement Period: Apr 01 2024-Apr 30 2024
Cust Ref #: 7927434121-718-E-***
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AL-ANON SUFFOLK INFORMATION SERVICE

Page: 4 of 6
Statement Period: Apr 01 2024-Apr 30 2024
Cust Ref #: 7927434121-718-E-***
Primary Account #: 792-7434121

INTEREST SUMMARY

Table with columns for Transaction Date, Description, Debit, Credit, and Balance. Includes entries for 'Beginning Interest Rate', 'Number of days in this Statement Period', 'Interest Earned this Statement Period', and 'Annual Percentage Yield Earned'. Transaction descriptions include 'CCD DEPOSIT', 'SQUARE INC', 'SBB MDEPOSIT', 'DBCRD PUR AP', 'EACYPAA XX', 'ATM CASH DEPOSIT', and 'INTEREST PAID'.

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STATEMENT OF ACCOUNT

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Primary Account #: 792-7434121

Overdraft Notifications Are Going Digital

Beginning June 1, 2024, you'll no longer receive Overdraft Notifications via mail if you have insufficient funds or overdraw your account. But don't worry, they are available digitally in TD Online Banking.

To access the notifications:

1. Log into TD Online Banking.
2. Select Account Options ➡ Bank Account Statement Settings.
3. Select applicable account from Eligible Accounts dropdown.
4. Click on Overdraft Notices.

Want to be notified immediately? Ensure your push notifications for TD Alerts are turned on. Here's how to set up alerts:

Online Banking:

1. Log into TD Online Banking.
2. Select Account Options.
3. Select TD Alerts.
4. Turn on Overdraft Threshold and Overdraft Grace Periods.

Mobile App:

1. Log into the TD Mobile Banking app.
2. Select Menu.
3. Select TD Alerts.
4. Select Bank Accounts.
5. Turn on Overdraft Threshold and Overdraft Grace Periods.

As a reminder, you will receive an Overdraft Threshold email if you overdraw your account by more than \$50 if you have an email address on file with us. You'll also receive an Overdraft Grace Period email communicating the timeframe in which you can add funds to your account to reverse the overdraft fee. Visit <https://www.td.com/overdraftservices> to learn more.

Not enrolled in Online Banking? Sign up at tdbank.com.

Questions?

Visit a TD Bank location or give us a call anytime.

Please see important information on the back page

Call 1-800-937-2000 for 24-hour Bank-by-Phone services or connect to www.tdbank.com



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STATEMENT OF ACCOUNT

AL-ANON SUFFOLK INFORMATION SERVICE

Page: 6 of 6
Statement Period: Apr 01 2024-Apr 30 2024
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Check #839 dated 4/15/2024 for \$150.70 payable to Steven Wallmer. Signature: Barbara A. Byrne.

#839 04/30 \$150.70

Check #840 dated Apr 17 2024 for \$20.00 payable to St Mark's Episcopal Church. Signature: Barbara A. Byrne.

#840 04/22 \$20.00

Account PAYMENT for \$23.88 dated April 03, 2024. Payee: NADY STALTER, 110 LAKE AVE, CENTER HORTON, NY 11904-0827.

#995039 04/04 \$23.88

Please see important information on the back page

Call 1-800-973-2009 for 24-hour Bank-by-Phone services or contact us at www.td.com



AI-Anon Suffolk Information Service (ASIS)
Statement of Inflows and Outflows by ASIS Program
For the Month Ended April 30, 2024

Date	Num	Description	Category	Memo	Amount	Totals
Inflows						975.71
9-AA Liaison						124.00
4/20/2024	SQEFT	S Elke Bennett	Contribution:Restricted	EACYPAA XX scholarships	84.00	
4/20/2024	SQEFT	S Listen & Learn AFG, Deer Park #43089	Contribution:Restricted	EACYPAA XX scholarships	40.00	
Mail or In person						532.76
4/10/2024	MblDep	Shoreham Serenity AFG	Contribution:Group	10299,2	20.00	
4/10/2024	MblDep	Noontime Awakening, Greenlawn	Contribution:Group	38804,4	25.00	
4/10/2024	MblDep	Thank God It's Friday, Bridgehampton	Contribution:Group	500301,1	100.00	
4/19/2024	MblDep	Day By Day AFG, West Islip	Contribution:Group	10398,5	50.00	
4/19/2024	MblDep	Friday PM AFG Step Meeting, Northport	Contribution:Group	10136,4	21.30	
4/19/2024	MblDep	Friday AM AFG, Bridgehampton	Contribution:Group	500301,1	100.00	
4/19/2024	MblDep	Courage to Change	Contribution:Group	30805696,GEA	161.46	
4/19/2024	MblDep	Listen & Learn AFG, Deer Park	Contribution:Group	43089,5	15.00	
4/30/2024	MblDep	East Setauket Lead Me, Guide Me, Show Me AFG	Contribution:Group	30598337,2	40.00	
Online						288.25
4/5/2024	SQEFT	S Listen & Learn Adult Children AFG, Sayville	Contribution:Group	28651,3	70.00	
4/5/2024	SQEFT	S Huntington Friday Morning	Contribution:Group	32543,4	125.00	
4/10/2024	SQEFT	S Friday AM AFG, Blue Point	Contribution:Group	9602,3	30.00	
4/16/2024	SQEFT	S Carry The Message, Smithtown	Contribution:Group	10304,4	15.00	
4/29/2024	SQEFT	Serenity Seekers AFG, Manorville	Contribution:Group	65870,34	48.25	
Quarterly Meeting Collection						45.00
4/10/2024	SQEFT	S East Moriches AFG	Online	43895,3	20.00	
4/19/2024	SQEFT	S Listen and Learn Zoom	Online	28651,3	5.00	
4/19/2024	SQEFT	S Westhampton Beach AFG	Online	10394,1	5.00	
4/19/2024	SQEFT	S Hope For Today AFG, Babylon	Online	501297,5	10.00	

AI-Anon Suffolk Information Service (ASIS)
Statement of Inflows and Outflows by ASIS Program
For the Month Ended April 30, 2024

Date	Num	Description	Category	Memo	Amount	Totals
4/30/2024	DEP	Patchogue Monday AM AFG	Mail or in person	9716,3	5.00	
SQ Service Fee						(14.74)
4/5/2024	SQEFT	S Listen & Learn Adult Children AFG, Sayville	SQ Service Fee		(2.33)	
4/5/2024	SQEFT	S Huntington Friday Morning	SQ Service Fee		(3.93)	
4/10/2024	SQEFT	S Friday AM AFG, Blue Point	SQ Service Fee		(1.17)	
4/10/2024	SQEFT	S East Moriches AFG	SQ Service Fee		(0.88)	
4/16/2024	SQEFT	S Carry The Message, Smithtown	SQ Service Fee		(0.74)	
4/19/2024	SQEFT	S Listen and Learn Zoom	SQ Service Fee		(0.37)	
4/19/2024	SQEFT	S Westhampton Beach AFG	SQ Service Fee		(0.37)	
4/19/2024	SQEFT	S Hope For Today AFG, Babylon	SQ Service Fee		(0.75)	
4/20/2024	SQEFT	S Elke Bennett	SQ Service Fee		(2.74)	
4/20/2024	SQEFT	S Listen & Learn AFG, Deer Park #43089	SQ Service Fee		(1.46)	
Interest						0.44
4/30/2024	INT	TD Bank	Interest		0.44	
Outflows						(683.91)
1-Chair						(20.00)
4/22/2024	840	St Mark's Episcopal Church	Facility Rent	Quarterly ISR Meeting	(20.00)	
3-Telephone Service						(87.21)
4/16/2024	Epay	Verizon	Telephone		(87.21)	
9-AA Liaison						(426.00)
4/9/2024	Epay	Visa Purchase Ap - 401134 Eacypaa Xx Www Eacyp	Other:Event Participation	1 of 7 scholarships	(42.00)	
4/10/2024	Epay	Visa Purchase Ap - 401134 Eacypaa Xx Www Eacyp	Other:Event Participation	2 of 7 scholarships	(42.00)	
4/10/2024	Epay	Visa Purchase Ap - 401134 Eacypaa Xx Www Eacyp	Other:Event Participation	3 of 7 scholarships	(42.00)	
4/22/2024	Epay	Visa Purchase Ap - 401134 Eacypaa Xx Www Eacyp	Other:Event Participation	4 of 7 scholarships	(42.00)	
4/22/2024	Epay	Visa Purchase Ap - 401134 Eacypaa Xx Www Eacyp	Other:Event Participation	5 of 7 scholarships	(42.00)	
4/22/2024	Epay	Visa Purchase Ap - 401134 Eacypaa Xx Www Eacyp	Other:Event Participation	6 of 7 scholarships	(42.00)	

AI-Anon Suffolk Information Service (ASIS)

Statement of Inflows and Outflows by ASIS Program

For the Month Ended April 30, 2024

Date	Num	Description	Category	Memo	Amount	Totals
4/22/2024	Epay	Visa Purchase Ap - 401134 Eacypaa Xx Www Eacyp	Other:Event Participation	7 of 7 scholarships	(42.00)	
4/22/2024	Epay	Visa Purchase Ap - 401134 Eacypaa Xx Www Eacyp	Other:Event Participation	Restricted Donation	(42.00)	
4/29/2024	SQEFT	Elke Bennett	Other:Event Participation	Restricted Donation	(90.00)	
14-Literature						(150.70)
4/15/2024	839	Steven Wolmer	Literature Order	RFR 04-01-2024	(150.70)	
Net Inflow(Outflow) for the month						291.80

1	2024 ASIS Budget Progress	Authorized Budget	Activity YTD	Activity Quarter 1	April	May	June	YTD % Budget	% by Time
2									
3	PROJECTED VS. ACTUAL BUDGET INCOME								
4	Contributions: Mail	4,092.00	1,391	858	533	-	-		
5	Online	2,508.00	588	300	288	-	-		
6	Contributions Subtotal	6,600.00	1,979	1,158	821	-	-	30.0%	33.3%
7	Literature donations at events	900.00	467	467	-	-	-		
8	Alateen earmark	96.80	2,202	2,202	-	-	-		
9	Discretionary earmark (Dist. 4/5)/EACYPAA XX	1,117.00	124	-	124	-	-		
10	Quarterly meeting collection	360.00	65	20	45	-	-	18.1%	33.3%
11	Bank Interest	4.00	2	2	0	-	-		
12	Square Processing Fees	-	(35)	(20)	(15)	-	-		
13	CREDITS TOTAL w/o hugs	9,077.80	4,804	3,829	976	-	-	30.7%	33.3%
14	Hugs, Hope & Healing (2019 Hugs Model)								
26	HHH Total net	1,345.00	-	-	-	-	-		
27	CREDITS TOTAL w/ hugs	11,767.80	4,804	3,829	976	-	-		
28	PROJECTED VS. ACTUAL BUDGET EXPENSES								
29	1-CHAIR								
30	Rent, 11 months	(100.00)	(20)	-	(20)	-	-		
31	Supplies	(56.10)	-	-	-	-	-		
32	Discretionary earmark (Dist. 4 & 5)	(1,117.00)	-	-	-	-	-		
33	Zoom Pro Account	(159.90)	-	-	-	-	-		
34	subtotal	(1,433.00)	(20)	-	(20)	-	-		
35	2-VICE CHAIR (UNFILLED)								
36	3-TELEPHONE SERVICE								
37	Verizon, monthly	(1,200.00)	(351)	(264)	(87)	-	-		
38	Supplies	(66.00)	(3)	(3)	-	-	-		
39	Postage	(11.00)	(1)	(1)	-	-	-		
40	subtotal	(1,277.00)	(355)	(268)	(87)	-	-		
41	4-SPEAKER EXCHANGE (Virtual)								
42		-	-	-	-	-	-		
43	subtotal	-	-	-	-	-	-		
44	5-WEBSITE								
45	Hosting (Prepaid thru June 30, 2026)	-	-	-	-	-	-		
46	Bank fee for international transaction	-	-	-	-	-	-		
47	subtotal	-	-	-	-	-	-		
48	6-P.O. BOX								
49	P.O. Box Rental Farmingville 12 months	(200.00)	-	-	-	-	-		
50	P.O. Box Fees & Reimbursements	-	-	-	-	-	-		
51	Mileage	(50.00)	(61)	(61)	-	-	-		
52	Postage & Supplies /	(40.00)	(24)	(24)	-	-	-		
53	subtotal	(290.00)	(85)	(85)	-	-	-		
54	7-ALATEEN								
55	Libraries Project		(2,020)	(2,020)	-	-	-		
56	Literature	(1,830.00)	-	-	-	-	-		
57	Alateen earmark	(96.80)	-	-	-	-	-		
58	Mileage	(70.00)	-	-	-	-	-		
59	Postage & Supplies	(20.00)	-	-	-	-	-		
60	Printing	(300.00)	-	-	-	-	-		
61	subtotal	(2,316.80)	(2,020)	(2,020)	-	-	-		
62	8-CORRESPONDING SECRETARY								
63	Supplies	(100.00)	-	-	-	-	-		
64	subtotal	(100.00)	-	-	-	-	-		
65	9-LIAISON TO AA								
66	Mileage	(100.00)	-	-	-	-	-		

1	2024 ASIS Budget Progress	Authorized Budget	Activity YTD	Activity Quarter 1	April	May	June	YTD % Budget	% by Time
67	Copies	(50.00)	-	-	-	-	-		
68	Insurance (Traditions Workshops)	(125.00)	-	-	-	-	-		
69	Rent (Traditions Workshops)	(50.00)	-	-	-	-	-		
70	Unity Breakfast Tickets (Board Service)	(376.00)	(329)	(329)	-	-	-		
71	EACYPAA Al-Anon member Scholarships	(300.00)	(294)	-	(294)	-	-		
72	Miscellaneous		(157)	(25)	(132)				
73	subtotal	(1,001.00)	(780)	(354)	(426)	-	-		
74	10-LIAISON TO NASSAU (ALISON)								
75	Mileage	(25.00)	-	-	-	-	-		
76	subtotal	(25.00)	-	-	-	-	-		
77	11-PUBLIC OUTREACH			-					
78	Literature	(660.00)	-	-	-	-	-		
79	Expenses	-	(72)	(72)	-	-	-		
80	Mileage	(40.00)	-	-	-	-	-		
81	subtotal	(700.00)	(72)	(72)	-	-	-		
82	12-PUBLIC & INSTITUTIONAL OUTREACH			-					
83	Literature	(1,540.00)	(966)	(966)	-	-	-		
84	Printing	(200.00)	(124)	(124)	-	-	-		
85	Mileage	(350.00)	(97)	(97)	-	-	-		
86	subtotal	(2,090.00)	(1,187)	(1,187)	-	-	-		
87	13-RECORDING SECRETARY			-					
89	subtotal	-	-	-	-	-	-		
90	14-LITERATURE			-					
91	Books	(1,200.00)	(648)	(497)	(151)	-	-		
92	Expenses	(60.00)	-	-	-	-	-		
93	subtotal	(1,260.00)	(648)	(497)	(151)	-	-		
94	15-TREASURER								
95	Postage	(60.00)	(14)	(14)	-	-	-		
96	Supplies	(75.00)	-	-	-	-	-		
97	Mileage	(30.00)	-	-	-	-	-		
98	subtotal	(165.00)	(14)	(14)	-	-	-		
99	16-MEETINGS LIST			-					
100	Mileage	-	-	-	-	-	-		
101	Miscellaneous	-	-	-	-	-	-		
102	subtotal	-	-	-	-	-	-		
103	17-ASIS NEWSLETTER (UNFILLED)			-					
105	18-LIAISON TO NY SOUTH ASSEMBLY (UNFILLED)			-					
106	Mileage	(60.00)	-	-	-	-	-		
107	subtotal	(60.00)	-	-	-	-	-		
108	19-DIGITAL SERVICES Coordinator			-					
109	Equipment	(450.00)	-	-	-	-	-		
110	subtotal	(450.00)	-	-	-	-	-		
111	20-CHOICES CHAIR (UNFILLED)			-					
112	21-ARCHIVES (UNFILLED)			-					
113	22-CONTRIBUTION TO AFG INC.	(300.00)	(161)	(161)	-	-	-		
114	23-CONTRIBUTION TO NY SOUTH ASSEMBLY	(300.00)	(161)	(161)	-	-	-		
115									
116	24-MISCELLANEOUS	-	-	-	-	-	-		
117									
118	25-ASIS PROJECTED VS. ACTUAL EXPENSES	(11,767.80)	(5,503)	(4,819)	(684)	-	-	29.6%	33.3%
119	26-NET: CREDIT (DEBIT)	-	(699)	(991)	292	-	-		
120			YTD		April	May	June		
121									

Notes:

1	2024 ASIS Budget Progress	Authorized Budget	Activity YTD	Activity Quarter 1	April	May	June	YTD % Budget	% by Time
13	YTD % excludes Alateen Library expenditure								
70	for Board Service Positions/Speakers								
113	2.5% of available cash per quarter								
114	2.5% of available cash per quarter								
118	YTD % excludes Alateen Library expenditure								